

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, APRIL 20, 2015 – 6:00 P.M.
CITY HALL**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; SARAH DAVIS; LYN PACE; DAVID EADY; GEORGE HOLT

OTHERS PRESENT: Bob Schwartz, City Manager; Lauran Willis, City Clerk; Jody Reid, Utility Superintendent; Mike and Cheryl Ready, Hoyt & LaTrelle Oliver, Kendra Mayfield, Jeff Wearing, Norbert Thompson, Penny Windham, Dean Steve Bowen, and James Johnson, Landscape Architect for Oxford College

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor

Honorary Councilmember

Mayor Jerry Roseberry introduced Ms. Jackie Ellis as Honorary Councilmember for May appointed by Councilmember Sarah Davis.

Bids for Surplus Property

City Clerk Lauran Willis, opened and read the bids for the 2004 Ford Crown Vic. Bids submitted were: 1. Jody Reid @ \$805 2. Archie Ballard @ \$601 and 3. Jeffery Brooks @ \$1400. Council was in favor of awarding the bid to Mr. Jeffery Brooks at \$1,400.

FY2016 Annual Budget

City Manager Bob Schwartz presented the preliminary budget for Fiscal Year 2016 (July 1, 2015 – June 30, 2016). The budget schedule calls for the budget to be adopted at the regular council meeting on June 1, 2015. The budget will also be discussed at a public hearing during the work session on May 18, 2015. A notice will be placed on the board in the lobby of city hall and the ad will be sent to the Covington News announcing the public hearing.

Coke and George Street Rights-of-Way

City Manager Bob Schwartz said we are having an appraisal done of the Coke Street right-of-way in question and will defer any discussion until the appraisal is complete. This item was moved to the May 18, 2015 work session agenda.

Hamill Street

City Manager Bob Schwartz presented a layout and request from Oxford College requesting that Hamill Street between Haygood and Emory be closed to vehicular traffic. The Planning Commission considered this request at its March 10th meeting and recommends approval subject to the college installing a brick walk way in place of the asphalt and installing breakaway bollards at both ends of the street. The Planning Commission also felt that a pedestrian crossing on Emory Street would enhance this request. The brick walk way would improve the esthetics for this part of the campus while maintaining access for emergency vehicles. Dean Steve Bowen added that part of the College Master Plan calls for a green space buffer. Visitors to the Oxford campus are sometimes confused as to where they should go. This would reduce the confusion. After discussion City Manager Bob Schwartz stated this item will be on the May 18, 2015 agenda for a vote.

Whatcoat Street

City Manager Bob Schwartz presented two alternative layouts provided by City Engineer Robert Jordan for the Whatcoat Street project. After discussion council asked City Manager Bob Schwartz to have the engineer compile construction drawings with a design alternate.

ECG Revised Agreement

City Manager Bob Schwartz presented a summary of the revised general contract with ECG explaining how this revision will slightly lower our bill from ECG. Bob said there will be a Resolution on the May 4, agenda for the adoption of this change and provided each councilmember with a copy of the contract for review.

Project Status Report

City Manager Bob Schwartz said he is working on updating the status report because there are items that are part of the budget. He will have an update at the May 18, 2015 work session.

There being no further discussion the meeting was adjourned at 7:40 PM.

Respectfully Submitted;



Lauran Willis, CMC
City Clerk

**OXFORD MAYOR AND COUNCIL
WORK SESSION
MONDAY, APRIL 20, 2015 – 6:00 P.M.
CITY HALL
A G E N D A**

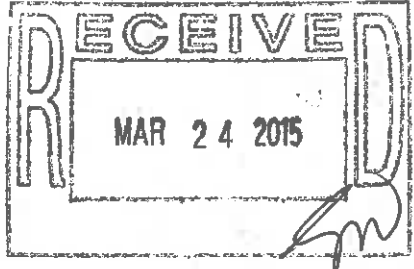
1. **Honorary Councilmember** – Councilmember Davis has appointed Ms. Jackie Ellis as the honorary councilmember for May.
2. **Bids for Surplus Property** – We will open and award the bid for the 2004 Ford Crown Vic.
3. *** FY2016 Annual Budget** – We will discuss the preliminary budget for Fiscal Year 2016 (July 1, 2015 – June 30, 2016). Our schedule calls for the budget to be adopted at the regular council meeting on June 1st. The budget will also be discussed at a public hearing during the work session on May 18th.
4. **Coke and George Street Rights-of-Way** – We are having an appraisal done of the Coke Street right-of-way in question and will defer any discussion until the appraisal is complete.
5. *** Hamill Street** – Oxford College has requested that Hamill Street between Haygood and Emory be closed to vehicular traffic. The Planning Commission considered this request at its March 10th meeting and recommends approval subject to the college installing a brick walk way in place of the asphalt and installing breakaway bollards at both ends of the street. The Planning Commission also felt that a pedestrian crossing on Emory Street would enhance this request. The brick walk way would improve the esthetics for this part of the campus while maintaining access for emergency vehicles. We have attached a copy of the proposed layout for Hamill Street.
6. **Whatcoat Street** – We will schedule a vote on the two alternative layouts for the May meeting.
7. **ECG Revised Agreement** – ECG has prepared a revised general contract. It slightly lowers our bill from ECG. We will have a summary of the changes at the meeting.
8. ***Projects Status Report**

***Attachments**

Bid on Car

Archie L. Ballard

Notes
Archie L. Ballard
P.O. Box 413
Oxford
1770-317-0890
607.00



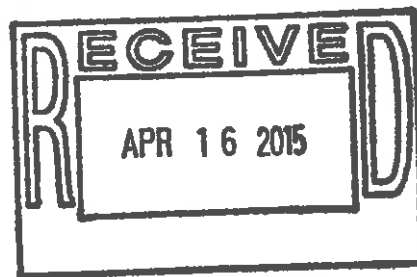
I would bid \$805.00 for
old police car in Oxford.

Jody Reid

4) 725-6519

Jody Reid

Bid For Police
Car.

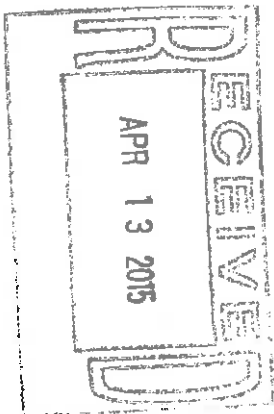


My name is Jeffery H Brooks my phone number is 470-444-1020, cell number 770-624-3559. I would like to bid \$1200.00 for the 2004 Ford Police car up for bid. Thank you J.H Brooks

1400.⁰⁰

JHB

Sealed Bid for 2004
Police Car
Jeffery H. Brooks
4-12-15





Annual Budget - FY2016

Acct Number	Description	FY2016					CM Rec	Explanation
		FY2014 Actual	FY2015 Budget	Thru March	FY2015 Estimate	FY2016 Request		
General Fund								
1	Revenues	802,406	794,500	668,035	804,975	830,313	839,030	
2	Transfers from W&S	100,000	100,000	100,000	100,000	100,000	140,000	
3	Transfers from Electric	300,000	300,000	300,300	300,000	300,000	250,000	
4	Transfers from Sanitation	50,000	50,000	50,000	50,000	50,000	70,000	
5	General Fund Revenues	\$1,252,406	\$1,244,500	\$1,118,335	\$1,254,975	\$1,280,313	\$1,299,030	
Expenditures								
6	City Council	53,122	60,600	45,582	54,965	58,100	56,965	
7	General Government	550,281	654,713	462,169	595,669	621,652	605,450	
8	Court	10,344	12,000	6,460	11,300	12,100	12,000	
9	Police Department	257,872	303,187	245,771	311,445	315,059	303,778	
10	Street Department	163,709	209,000	128,266	167,735	229,962	212,275	
11	Cemetery	28,035	5,000	5,000	14,350	11,000	11,000	
12	Transfers to Capital Fund						0	
13	General Fund Expenditures	\$1,063,363	\$1,244,500	\$893,248	\$1,155,464	\$1,247,873	\$1,201,468	
14	General Fund TOTAL	\$189,043	\$0	\$225,087	\$99,511	\$32,440	\$97,562	
Water & Sewer Fund								
15	Revenues	771,951	730,300	577,859	754,445	723,000	723,000	
16	W & S Fund Revenues	\$771,951	\$730,300	\$577,859	\$754,445	\$723,000	\$723,000	
Expenditures								
17	Transfers to G/F	538,857	630,300	386,863	519,591	589,293	574,420	
18	Transfers to Capital Fund	100,000	100,000	100,000	100,000	100,000	140,000	
19	W & S Fund Expenditures	\$638,857	\$730,300	\$486,863	\$749,591	\$689,293	\$714,420	
20	W & S Fund TOTAL	\$133,094	\$0	\$90,996	\$4,854	\$33,707	\$8,580	
Electric Fund								
21	Revenues	2,416,370	2,556,944	1,675,994	2,566,050	2,531,317	2,418,546	
22	Electric Fund Revenues	\$2,416,370	\$2,556,944	\$1,675,994	\$2,566,050	\$2,531,317	\$2,418,546	
Expenditures								
23	Transfers to G/F	1,782,489	1,929,650	1,393,497	1,888,481	1,908,791	1,922,455	
24	Transfers to Capital Fund	300,000	300,000	300,300	300,000	300,000	250,000	
25	Transfers to Capital Fund	0	0	0	0	0	0	
26	Electric Fund Expenditures	\$1,782,489	\$1,929,650	\$1,393,497	\$1,888,481	\$1,908,791	\$1,922,455	
27	Comp Trust transfer to Capital Fund	287,141	327,294	0	277,294	241,567	241,567	
28	Electric Fund Expenditures	\$2,369,630	\$2,556,944	\$1,693,797	\$2,465,775	\$2,450,358	\$2,414,022	
29	Electric Fund TOTAL	\$46,740	\$0	-\$17,803	\$100,275	\$80,959	\$4,524	

Acct Number	Description	FY2014		FY2015		Thru		FY2016		FY2016	CM Rec	Explanation
		Actual	Budget	March	Estimate	Request	Request					
38	Sanitation Fund											
39	Revenues	143,884	143,500	110,334	147,112	147,665	147,665	147,665				
40	Sanitation Fund Revenues	\$143,884	\$143,500	\$110,334	\$147,112	\$147,665	\$147,665	\$147,665				
41	Expenditures	69,241	93,500	53,818	74,807	75,800	75,700	75,700				
42	Transfers to G/F	50,000	50,000	50,000	50,000	50,000	70,000	70,000				
43	Sanitation Fund Expenditures	\$119,241	\$143,500	\$103,818	\$124,807	\$125,800	\$145,700	\$145,700				
44	Sanitation Fund TOTAL	\$24,643	\$0	\$6,516	\$22,305	\$21,865	\$1,965	\$1,965				
45												
46												
47												
48	General Fund											
49	Revenues	\$1,252,406	\$1,244,500	\$1,118,335	\$1,254,975	\$1,280,313	\$1,299,030	\$1,299,030				
50	Expenditures	\$1,063,363	\$1,244,500	\$893,248	\$1,155,464	\$1,247,873	\$1,201,468	\$1,201,468				
51	Balance	\$189,043	\$0	\$225,087	\$99,511	\$32,440	\$97,562	\$97,562				
52	Water and Sewer Fund											
53	Revenues	\$771,951	\$730,300	\$577,859	\$754,445	\$723,000	\$723,000	\$723,000				
54	Expenditures	\$638,857	\$730,300	\$486,863	\$749,591	\$689,293	\$714,420	\$714,420				
55	Balance	\$133,094	\$0	\$90,996	\$4,854	\$33,707	\$8,580	\$8,580				
56	Electric Fund											
57	Revenues	\$2,416,370	\$2,556,944	\$1,675,994	\$2,566,050	\$2,531,317	\$2,418,546	\$2,418,546				
58	Expenditures	\$2,369,630	\$2,556,944	\$1,693,797	\$2,465,775	\$2,450,358	\$2,414,022	\$2,414,022				
59	Balance	\$46,740	\$0	-\$17,803	\$100,275	\$80,959	\$4,524	\$4,524				
60	Sanitation Fund											
61	Revenues	\$143,884	\$143,500	\$110,334	\$147,112	\$147,665	\$147,665	\$147,665				
62	Expenditures	\$119,241	\$143,500	\$103,818	\$124,807	\$125,800	\$145,700	\$145,700				
63	Balance	\$24,643	\$0	\$6,516	\$22,305	\$21,865	\$1,965	\$1,965				
64												
65												
66	ALL FUNDS TOTAL	\$4,584,611	\$4,675,244	\$3,482,522	\$4,722,583	\$4,682,295	\$4,588,241	\$4,588,241				
67	Revenues	\$4,191,091	\$4,675,244	\$3,177,726	\$4,495,637	\$4,513,324	\$4,475,610	\$4,475,610				
68	Expenditures	\$393,520	\$0	\$304,796	\$226,946	\$168,971	\$112,631	\$112,631				
69	Balance											
70	Interfund transfers	\$450,000	\$450,000	\$450,300	\$450,000	\$450,000	\$460,000	\$460,000				
71	Revenues w/o transfers	\$4,134,611	\$4,225,244	\$3,032,222	\$4,272,583	\$4,232,295	\$4,128,241	\$4,128,241				
72	Transfers to capital projects fund	\$287,141	\$327,294	\$0	\$407,294	\$241,567	\$241,567	\$241,567				

GENERAL FUND - REVENUE	Act Number	Description	75.00%		FY2015 Estimate	FY2016 Request	FY2016 CM Rec	Explanation	
			FY2014 Actual	FY2015 Budget					Thru March
1	100-0000-311200-000	Real Property Tax-Current Yr.	82,165	95,000	89,808	92,000	96,500		
2	100-0000-311200-000	Property Tax - Prior Year	7,097	6,000	2,943	7,000	6,500		
3	100-0000-311310-000	Motor Vehicle Adv	35,045	38,000	24,822	33,096	38,000		
4	100-0000-311315-000	Motor Vehicle TAVT	52,151	40,000	26,611	35,481	40,000		
5	100-0000-311340-000	Intangible Tax	1,436	2,100	704	1,850	2,000		
6	100-0000-311600-000	Real Estate Transfer	711	600	1,332	1,400	2,000		
7	100-0000-311710-000	Electric Franchise Tax	1,261	1,300	1,368	1,368	1,300		
8	100-0000-311730-000	Gas Franchise Tax	17,416	12,000	9,986	13,315	12,100		
9	100-0000-311750-000	TV Cable Franchise Tax	26,599	24,000	15,641	24,000	22,000		
10	100-0000-311760-000	Telephone Franchise Tax	195	200	3,949	195	200		
11	100-0000-313100-000	LOST Sales & Use Tax	317,784	310,000	247,515	330,020	340,000	351,500	
12	100-0000-316100-000	General Business License	10,940	12,000	11,320	12,000	12,000	12,000	Last year's increase was 6.5%; using same % for FY16
13	100-0000-316200-000	Insurance Premium Tax	110,080	112,000	115,097	115,097	116,000	116,000	
14	100-0000-319000-000	Penalty/Interest on Del Taxes	670	750	418	557	600	600	
15	100-0000-322901-000	Misc. Income	28	1,000	1,564	1,600	1,000	1,000	
16	100-0000-333500-000	Intergovernmental Revenues	17,613	18,000	18,280	18,280	19,000	19,000	LMIG
17	100-0000-341400-000	Printing/Duplicating Service	85	150	119	80	150	150	
18	100-0000-341910-000	Election Qualifying Fees	225	300	0	225	330	330	
19	100-0000-349100-000	Cemetery Fees	5,109	4,500	3,775	4,000	4,500	4,500	City retains 1/3 from lot sales.
20	100-0000-349300-000	Bad Check Fees	1,254	1,200	839	1,119	1,233	1,250	
21	100-0000-351000-000	Fines & Forfeitures	52,111	55,000	35,337	47,116	55,000	48,000	
22	100-0000-361000-000	Interest Revenues	3,333	3,400	2,607	3,476	3,400	3,400	
23	100-0000-381000-000	Rents and Royalties	1,650	2,000	0	1,700	1,500	1,500	
24	100-0000-381001-000	Lease Agreement Income	32,000	30,000	30,000	30,000	30,000	30,000	
25	100-0000-381002-000	Lease - Verizon	0	24,000	24,000	30,000	24,000	24,000	\$2,000 per month, Verizon caught up for FY14 in FY15
26	100-0000-392300-000	Proceeds-Dispose of Assets	25,448	1,000	0	0	1,000	1,000	
REVENUES TOTAL			\$802,406	\$794,500	\$668,035	\$804,975	\$830,313	\$839,030	

GENERAL FUND - EXPENDITURES
CITY COUNCIL

Acct Number	Description	FY2014			FY2015			FY2016			Explanation
		Actual	Budget	Thru March	Estimate	Request	CM Rec				
1 100.1100.511100.000	Regular Employees-Council	34,800	34,800	26,100	34,800	34,800	34,800				
2 100.1100.512200.000	Social Security (FICA)	3,010	3,300	1,997	2,663	2,800	2,665				
3 100.1100.523100.000	Liability Insurance	14,131	17,000	16,902	16,902	17,000	17,000				
4 100.1100.523600.000	Education & Training	1,181	5,000	583	600	3,000	2,000				
5 100.1400.511100.000	Election	0	500	0	0	500	500			3 poll workers + alternate, if needed	
	SUBTOTAL	\$53,122	\$60,600	\$45,582	\$54,965	\$58,100	\$56,965				

GENERAL GOVERNMENT

1 100.1500.511100.000	Regular Employees	189,795	208,042	153,744	204,992	208,042	205,400			
2 100.1500.511300.000	Overtime	2,886	6,000	3,169	4,225	6,000	6,000			
3 100.1500.512100.000	Group Insurance	32,819	37,079	27,195	36,260	36,000	33,300			
4 100.1500.512200.000	Social Security (FICA)	17,992	16,527	12,046	16,061	16,410	16,200			
5 100.1500.512400.000	Retirement Plan Expense	30,740	25,102	23,446	31,261	31,300	30,310			
6 100.1500.512450.000	Retirement Cont. (DC) 401	3,971	7,135	2,855	3,807	3,800	6,790			
7 100.1500.512700.000	Workers' Comp Insurance	-862	750	544	0	750	750			
8 100.1500.512900.000	Unemployment Payments	1,320	2,000	4,290	5,000	2,000	2,000			
9 100.1500.521200.000	Professional	107,114	97,000	75,689	100,919	110,000	105,000			Includes Newton County Tomorrow.
10 100.1500.521202.000	Professional Services-Fire	18,206	20,000	18,311	18,311	20,000	20,000			
11 100.1500.521300.000	Technical Purchased Service	29,927	31,100	26,907	31,000	31,300	31,300			
12 100.1500.522200.000	Repairs & Maintenance	15,545	20,000	23,686	31,581	22,000	24,200			Includes addition of ant treatment.
13	Whatcoat Building maintenance					5,000	5,000			new line item
14 100.1500.523100.000	Liability Insurance	15,242	16,000	12,599	12,599	18,350	15,000			Annual bill in April.
15 100.1500.523200.000	Telephone - Postage	21,542	25,000	15,653	20,871	25,000	24,000			
16 100.1500.523300.000	Advertising & Promotions	8,258	10,000	6,255	8,340	10,000	10,000			
17 100.1500.523310.000	175th City Anniversary	11,452	15,000	13,118	13,118	0	0			
18	July 4th parade expenses					5,000	5,000			new line item
19 100.1500.523600.000	Dues & Fees	12,304	10,000	7,299	9,732	11,000	10,000			
20 100.1500.523700.000	Education & Training	5,057	10,000	4,321	5,761	10,000	10,000			
21 100.1500.531100.000	Supplies & Materials	16,151	18,000	13,352	17,803	18,000	18,000			
22 100.1500.531200.000	Energy - Utilities	0	15,500	12,242	16,323	15,500	16,000			
23 100.1500.531600.000	Small Equipment Under \$5,000	6,367	10,000	2,695	4,000	10,000	5,000			2 replacement PCs and other equipment.
24 100.1500.531700.000	Other/ Annual Meetings	4,463	6,000	2,704	3,605	6,000	6,000			
25 100.1500.579000.000	Contingency	0	48,278	0	0	0	0			
26 100.1500.579050.000	Contingencies - cash over & short	-8	200	49	100	200	200			
	SUBTOTAL	\$550,281	\$654,713	\$462,169	\$595,669	\$621,652	\$605,450			

Acct Number	Description	FY2014	FY2015	Thru	FY2015	FY2016	FY2016	Explanation
		Actual	Budget	March	Estimate	Request	CM Rec	

COURT									
1	100.2500.521200.000	Contract Judge	3,750	5,000	3,750	5,000	5,000	5,000	
2	100.2500.521210.000	Public Defender	500	500	0		500	500	
3	100.2500.521211.000	Solicitor	4,800	4,800	2,400	4,800	4,800	4,800	
4	100.2500.523700.000	Education Training/Clerk	150	300	225	300	400	300	Send new clerk to training.
5	100.2500.523701.000	Education Training/Judge	1,144	1,200	85	1,200	1,200	1,200	
6	100.2500.523850.000	Contract - Translator	0	200	0		200	200	
SUBTOTAL			\$10,344	\$12,000	\$6,460	\$11,300	\$12,100	\$12,000	

POLICE DEPARTMENT									
1	100.3200.511000.000	Regular Employees	138,500	151,792	117,774	157,032	163,942	153,600	
2	100.3200.511300.000	Overtime	8,464	10,000	6,068	8,091	10,000	10,000	
3	100.3200.512100.000	Group Insurance	14,743	14,832	12,076	16,101	15,300	17,400	
4	100.3200.512200.000	Social Security (FICA)	12,922	12,224	9,474	12,632	13,238	12,600	
5	100.3200.512450.000	Retirement Cont. (DC) 401	5,075	7,133	4,494	5,992	7,133	7,178	
6	100.3200.512700.000	Workers' Comp Insurance	1,879	5,500	6,375	6,376	6,500	6,500	
7	100.3200.521300.000	Tech Purch Serv/Courtware	5,424	6,000	2,631	3,508	5,000	5,000	
8	100.3200.522200.000	Repairs & Maintenance	8,047	8,600	6,345	8,460	8,600	8,600	
9	100.3200.523100.000	Liability Insurance	6,399	6,500	4,218	4,218	6,500	4,500	
10	100.3200.523200.000	Telephone-Postage	6,499	7,500	4,431	5,908	6,646	6,700	
11	100.3200.523600.000	Dues & Fees	181	300	100	133	300	300	
12	100.3200.523700.000	Education & Training	1,632	2,500	1,205	1,607	2,500	2,500	
13	100.3200.523850.000	Subpoena fee	0	200	0		200	200	
14	100.3200.523900.000	Prisoner Housing & costs	3,360	3,500	2,175	2,900	4,500	4,500	
15	100.3200.531100.000	Supplies & Materials	4,330	5,200	3,935	5,247	5,200	5,200	
16	100.3200.531270.000	Gasoline	14,411	13,000	6,070	8,093	13,000	10,000	
17	100.3200.531600.000	Small Equipment Under \$5,000	9,721	12,000	10,320	13,760	12,000	12,000	
18	100.3200.531700.000	Other Supplies-Uniforms	4,220	6,500	2,313	3,084	6,000	6,000	
19	100.3200.571000.000	Training funds - Payable	12,065	14,906	7,609	10,145	13,500	12,000	
20	100.3800.342500.000	E-911 Center	0	15,000	38,158	38,158	15,000	19,000	FY15 bill was for two years.
SUBTOTAL			\$257,872	\$303,187	\$245,771	\$311,445	\$315,059	\$303,778	

Acct Number	Description	FY2014		FY2015		FY2016		CM Rec	Explanation
		Actual	Budget	Thru March	Estimate	Request	FY2016		

STREET DEPARTMENT									
1	100.4200.511100.000	Regular Employees-Street	27,400	27,475	20,608	27,477	28,080	27,475	
2	100.4200.511300.000	Overtime	1,734	2,400	667	889	2,000	1,500	
3	100.4200.512100.000	Employee Insurance	6,764	7,416	5,593	7,457	7,416	8,100	
4	100.4200.512200.000	Social Security (FICA)	1,680	2,217	1,627	2,169	2,235	2,250	
5	100.4200.512400.000	Retirement Plan Expense	10,513	8,242	7,710	10,280	10,281	10,000	
6	100.4200.512700.000	Workers' Comp Insurance	2,532	7,000	8,356	8,356	8,500	8,500	
7	100.4200.521200.000	Professional (arborist)	619	2,000	75	100	2,000	1,000	
8	100.4200.521201.000	Professional - engineering	0	6,000	5,051	6,735	6,000	6,000	
9	100.4200.522110.000	Disposal Services-Landfill Fees	407	750	526	500	750	750	
10	100.4200.522140.000	Contract Lawn Care	11,442	25,000	14,287	19,049	25,000	25,000	
11	100.4200.522200.000	Repairs & Maintenance	9,108	25,000	9,170	12,227	25,000	20,000	
12	100.4200.523850.000	Contract Labor	43,880	24,000	12,718	16,957	24,000	22,000	
13	100.4200.531100.000	Supplies & Materials	17,912	20,000	10,133	13,511	20,000	18,000	
14	100.4200.531270.000	Gasoline Expense	10,339	9,000	3,646	4,861	9,000	7,000	
15	100.4200.531600.000	Small Equipment Under \$5,000	0	2,000	0	0	2,000	2,000	
16	100.4200.531700.000	Uniforms	1,709	2,000	1,577	2,103	2,200	2,200	Includes floor mats at shop and city hall.
17	100.4200.531800.000	Stormwater Management	3,500	3,500	0	3,500	3,500	3,500	
18	100.4200.531900.000	Tree Board (pruning, planting, Arbor Day, arborist)	5,926	7,000	3,422	4,563	7,000	7,000	
19	100.4200.531901.000	City Tree Removal, etc.	8,244	20,000	16,200	21,600	35,000	30,000	Trees are continuing to decline.
20	100.4200.531910.000	City Trail Maintenance	0	5,000	6,900	5,400	7,000	7,000	Includes concrete repair and spraying.
21	100.4200.532100.000	Sidewalks	0	3,000	0	0	3,000	3,000	
SUBTOTAL			\$163,709	\$209,000	\$128,266	\$167,735	\$229,962	\$212,275	

CEMETERY

22	100.4900.521200.000	Cemetery mapping services	15,685	0					
23	100.4900.522200.000	Cemetery Found. Maint. Suppl.	5,000	5,000	5,000	7,000	6,000	6,000	Cemetery Foundation requested \$6,000.
24	100.4900.531900.000	Tree Removal	7,350	0		7,350	5,000	5,000	
SUBTOTAL			\$28,035	\$5,000	\$5,000	\$14,350	\$11,000	\$11,000	

Acct Number	Description	FY2016						Explanation
		FY2014 Actual	FY2015 Budget	Thru March	FY2015 Estimate	FY2016 Request	FY2016 CM Rec	
WATER & SEWER FUND - REVENUES								
1 505.0000.344210.000	Water Charges/Sales	473,764	475,000	332,217	442,956	450,000	450,000	
2 505.0000.344215.000	Water Tap Fees	56,501	20,000	57,025	60,000	30,000	30,000	
3 505.0000.344255.000	Sewer Charges/Sales	236,899	232,000	176,941	235,921	236,000	236,000	
4 505.0000.344256.000	Sewer Tap Fees	1,919	2,500	9,138	12,184	4,000	4,000	
5 505.0000.344280.000	Hydrant Meter	2,868	800	2,538	3,384	3,000	3,000	
	TOTAL REVENUES	\$771,951	\$730,300	\$577,859	\$754,445	\$723,000	\$723,000	

Acct Number	Description	FY2016						Explanation
		FY2014 Actual	FY2015 Budget	Thru March	FY2015 Estimate	FY2016 Request	FY2016 CM Rec	
WATER & SEWER FUND - EXPENDITURES								
6 505.4300.511100.000	Salaries & Wages	24,887	26,151	19,207	25,609	26,151	26,200	
7 505.4300.511300.000	Overtime	2,179	2,500	1,408	1,877	2,500	2,500	
8 505.4300.512100.000	Employee Insurance	-471	0	239	319	1,337	320	
9 505.4300.512200.000	Social Security (FICA)	2,422	2,192	1,577	2,103	2,172	2,200	
10 505.4300.512450.000	Retirement Cont. (DC) 401	817	1,047	677	903	933	1,050	
11 505.4300.512700.000	Workers' Comp Insurance	56	800	844	844	800	850	
12 505.4300.521200.000	Legal & Professional	6,600	7,000	3,900	3,900	7,000	4,400	
13 505.4300.521900.000	Sewer Treatment Fees	118,107	125,000	79,567	106,089	110,000	110,000	
14 505.4300.522200.000	Repairs & Maintenance	21,514	25,000	20,196	26,928	30,000	25,000	To locate and install new taps.
15 505.4300.523100.000	Liability Insurance	2,797	3,400	3,242	3,242	3,400	3,400	
16 505.4300.523200.000	Telephone-Postage	1,485	1,200	1,047	1,396	1,200	1,200	
17 505.4300.523600.000	Dues & Fees	1,017	1,500	1,078	1,437	1,200	1,200	
18 505.4300.523700.000	Education & Training	2,512	2,000	720	960	2,000	2,000	Purchase training materials on storm water and water conservation.
19 505.4300.523850.000	Contract Labor	0	5,000	0	0	5,000	5,000	
20 505.4300.523851.000	Temporary Labor		17,300	7,012	9,349	17,300	17,300	
21 505.4300.531100.000	Materials & Supplies	21,872	22,000	12,672	16,896	22,000	20,000	
22 505.4300.531200.000	Energy - Utilities	0	1,900	1,552	2,069	1,900	1,900	
23 505.4300.531270.000	Gasoline	3,402	3,400	2,259	3,012	3,400	3,400	
24 505.4300.531510.000	Water for Resale	171,471	180,000	121,413	161,884	180,000	175,000	
25 505.4300.531600.000	Small Equipment Under \$5,000	0	3,000	1,398	1,800	3,000	3,000	
26 505.4300.531700.000	Uniforms	2,312	1,500	1,991	2,655	1,500	2,000	
27 505.4300.561000.000	Depreciation Expense	157,267	160,000	104,864	139,819	160,000	160,000	
28 505.4600.574000.000	Bad Debt Expense	-1,389	6,500	0	6,500	6,500	6,500	
29 505.4600.579000.000	Contingency	0	31,910	0				
	TOTAL EXPENDITURES	\$538,857	\$630,300	\$386,863	\$519,591	\$589,293	\$574,420	

Acct Number	Description	FY2014	FY2015	Thru	FY2015	FY2016	FY2016	Explanation
		Actual	Budget	March	Estimate	Request	CM Rec	
ELECTRIC FUND - REVENUES								
1 510.0000.344310.000	Electric Sales	1,937,117	2,096,000	1,580,098	2,106,797	2,096,000	1,992,829	ECG estimate.
2 510.0000.344311.000	Penalties After the 15th	113,291	115,000	85,827	114,436	115,000	115,000	
3 510.0000.344312.000	Services Charges	8,615	8,500	4,580	6,107	8,500	6,000	
4 510.0000.349900.000	Other Charges for Service	0	0	0				
5 510.0000.361000.000	Interest Revenue	163	150	184	245	150	150	
6 510.0000.361001.000	Comp Trust/Year End Settlement #	287,141	277,294	5,305	277,294	241,567	241,567	
7 510.0000.381000.000	Other Rebates-Off System Sales	70,043	60,000	0	61,171	70,100	63,000	
8 510.0000.391100.000	Transfer from General	0	0	0	0	0	0	
TOTAL REVENUES		\$2,416,370	\$2,556,944	\$1,675,994	\$2,566,050	\$2,531,317	\$2,418,546	

Acct Number	Description	FY2014	FY2015	Thru	FY2015	FY2016	FY2016	Explanation
		Actual	Budget	March	Estimate	Request	CM Rec	
ELECTRIC FUND - EXPENDITURES								
9 510.4600.511110.000	Salaries & Wages	88,983	94,579	70,256	93,675	95,750	93,700	
10 510.4600.511300.000	Overtime	5,018	4,000	2,775	3,700	5,000	5,000	
11 510.4600.512100.000	Employee Insurance	13,749	14,832	11,381	15,175	15,163	16,600	
12 510.4600.512200.000	Social Security (FICA)	8,155	7,541	5,587	7,449	7,617	7,600	
13 510.4600.512400.000	Retirement Plan Expense	34,861	28,374	26,296	35,061	35,061	34,000	
14 510.4600.512700.000	Workers' Comp Insurance	192	1,200	1,257	1,257	1,300	1,300	
15 510.4600.522200.000	Repairs & Maintenance	9,132	6,200	3,022	4,029	6,200	6,200	
16 510.4600.522201.000	Power line Tree Trimming	13,363	25,000	0		25,000	25,000	
17 510.4600.523100.000	Liability Insurance	15,554	16,000	12,184	12,184	16,000	13,000	
18 510.4600.523200.000	Telephone-Postage	7,211	7,000	6,087	8,116	8,700	8,700	
19 510.4600.523700.000	Linemen Training	5,572	6,000	276	6,000	6,000	6,000	Dustin is enrolled in apprentice training.
20 510.4600.523850.000	Contract Labor	0	20,000	0		20,000	20,000	We had no storms that caused big problems in FY15.
21 510.4600.523851.000	Temporary Labor	0	5,500	7,012	9,349	5,500	5,500	
22 510.4600.531100.000	Supplies & Materials	14,544	16,500	10,598	14,131	16,500	15,000	
23 510.4600.531200.000	Energy/Utilities	1,435	5,000	7,383	9,844	7,000	9,500	
24 510.4600.531270.000	Gasoline	6,420	9,000	3,519	4,692	9,000	7,000	
25 510.4600.531590.000	Electric Purchases (MEAG)	1,502,126	1,520,000	1,167,010	1,556,013	1,520,000	1,539,355	ECG estimate.
26 510.4600.531690.000	Small Equipment Under \$5,000	976	5,000	212	2,500	5,000	5,000	
27 510.4600.531700.000	Uniforms	3,598	4,000	3,979	5,305	4,000	4,000	
28 510.4600.541004.000	Street Lights	0	2,500	0	2,500	2,500	2,500	
29 510.4600.551003.000	Depreciation/Elec/M&E	86,364	82,000	54,896	82,000	82,000	82,000	
30 510.4600.574000.000	Bad Debt Expense	-34,764	15,500	-233	15,500	15,500	15,500	
31 510.4600.579000.000	Contingency	0	33,924	0	0	0	0	
TOTAL EXPENDITURES		\$1,782,489	\$1,929,650	\$1,393,497	\$1,888,481	\$1,908,791	\$1,922,455	

Act Number Description

FY2014 Actual FY2015 Budget Thru March FY2015 Estimate FY2016 Request FY2016 CM Rec

Explanation

SANITATION FUND - REVENUES

Act Number	Description	FY2014 Actual	FY2015 Budget	Thru March	FY2015 Estimate	FY2016 Request	FY2016 CM Rec	Explanation
1 540.0000.344110.000	Refuse Collection Charges	143,884	143,000	110,334	147,112	147,165	147,165	
2 540.0000.344130.000	Sale of Recycled Materials	0	500	0		500	500	
	TOTAL REVENUES	\$143,884	\$143,500	\$110,334	\$147,112	\$147,665	\$147,665	

SANITATION FUND - EXPENDITURES

3 540.4300.522111.000	College Walk Dumpster Fees	6,650	6,700	4,988	6,700	6,800	6,700	
4 540.4300.523581.000	Contracted Garbage Pickup	63,290	64,800	48,830	65,107	66,000	66,000	
5 540.4300.561000.000	Depreciation	0	6,400	0	0	0	0	
6 540.4600.574000.000	Bad Debt Expense	-699	3,000	0	3,000	3,000	3,000	
7 540.4300.579000.000	Contingency		12,600	0				
	TOTAL EXPENDITURES	\$69,241	\$93,500	\$53,818	\$74,807	\$75,800	\$75,700	

LICENSE AGREEMENT

THIS REVOCABLE LICENSE AGREEMENT (the "License Agreement") is made and entered into as of the ____ day of _____, 2015, by and between the **CITY OF OXFORD, GEORGIA**, a Municipal Corporation of the State of Georgia ("City"), and **JEFFREY WEARING** and **JANICE D. WEARING**, of Newton County, Georgia (collectively "Wearing"),

RECITALS

A. City is the owner of certain real property located at Wesley Street, Oxford, Newton County, Georgia 30054 (the "Property" or "Licensed Area"), described in Exhibit "A", which is attached hereto is incorporated herein.

B. City desires to issue a License to Wearing (a portion of which shall be reserved for the exclusive use of Wearing, and a portion of which shall be non-exclusive to Wearing) for the use of a portion of the unopened right-of-ways of Coke Street and George Street, within the City of Oxford, Georgia, as designated by City, during the Term, as herein defined, for the following purposes only: to maintain the current approved passive uses as a pond, green space and extended yard area contiguous to Wearing's residence. (the "Uses"). The licensed area is further and more particularly described in Exhibit "A", attached hereto and incorporated herein by reference.

NOW, THEREFORE, for and in consideration of the sum of Ten (\$10.00) Dollars and other good and valuable considerations, the receipt and sufficiency of which are herewith acknowledged, the parties hereto intending to be legally bound, hereby agree as follows:

1. Grant of License. City hereby grants to Wearing the license to the Licensed Area for the Uses, provided that such Uses by Wearing shall not interfere with the use and enjoyment by City of any of City's other property or disturb the state of City's other property. The license shall be exclusive to Wearing for the portion of Licensed Area identified on the attached plat as "pond" and all portions of the Coke Street Right-of-Way north of said pond, within the Licensed Area; the balance of the Licensed Area – within the George Street Right-of-Way, not inclusive of the pond area shall be non-exclusively available for Wearing's use. Any other use of the Licensed Area by Wearing is expressly prohibited.
2. Security Deposit. \$ _____.00 to be returned to Wearing so long as Wearing faithfully performs all obligations hereunder.

3. Term. The term of the License shall be from _____, 2015 through _____, 2015, midnight prevailing local time, (the "Term"), subject to City's right to terminate the license granted herein upon a Default, or for Convenience, as herein defined.
4. Payments by Wearing. As consideration for the rights and license granted herein, Wearing shall pay to City \$ _____ .00 annually for the Term, payable in advance, by January 1 of each year.
5. Wearing's Covenants. Wearing hereby covenants and agrees as follows:
 - a. Wearing's use and exercise of this license shall comply with all applicable ordinances, laws and regulations of the City of Oxford and Newton County and all other applicable governmental authorities.
 - b. Except as expressly approved by City, Wearing shall not and shall have no right to construct temporary or other improvements at or about the Space, nor on any property under City's control without the prior, express written consent and approval of specific plans by City.
 - c. Wearing shall comply with all rules and regulations promulgated by City relating to the Space and the Property, from time to time.
6. Insurance. At all times during the Term, Wearing, at its sole cost and expense, shall keep, maintain and cause to be written a policy or policies of insurance with companies authorized to do business in the State of Georgia, insuring Wearing and City, as hereinafter defined, against any and all insurable liability in the form generally known as Home/Landowners and Property Damage insurance, including claims and demands made by any person or persons whomsoever for injuries received or property damaged in connection with the operation and maintenance of the Space and for any other risk insured by such policies, on an occurrence basis, with combined single limits of not less than \$1 Million. Evidence of such insurance satisfactory to City shall be delivered to City prior to the commencement of the Term, together with adequate evidence of the fact that premiums for such insurance have been paid. Such policies shall contain a provision that said policies shall not be canceled or terminated during the term hereof.
7. Default by Wearing. Upon Wearing's failure to perform, fulfill or observe any term or covenant contained in this license to be performed, fulfilled or observed by Wearing, or in situations involving potential danger to the health or safety of persons in, on or about the Property, the same shall be deemed a "default". Upon such event, City may, at its election, revoke and terminate this license and all rights and privileges granted herein, and exercise all rights and remedies available at law or in equity, including injunctive relief against the continued occupancy of the Space or Property by Wearing upon application to a court of competent jurisdiction, without requirement for posting of bond

or security. Upon such termination, Wearing will vacate the Licensed Area within thirty (30) days of notice and surrender Licensed Area to City.

8. Termination for Convenience by City. City may also, at its election, choose to revoke and terminate this license and all rights and privileges granted herein, at its convenience, with or without cause. Upon such termination, Wearing will vacate the Licensed Area within thirty (30) days of notice and surrender the Licensed Area.
9. Wearing's Indemnity. Wearing hereby indemnifies and holds City harmless from and against any and all claims, actions, damages, liabilities, and expenses resulting from or connected with any loss of life, personal injury and/or damage to personal or real property, arising from or out of the occupancy or use by Wearing of the Licensed Area or any part thereof or occasioned wholly or in part by any act or omission of Wearing, its officers, agents, contractors or employees, sub-licensees, and invitees. Wearing further indemnifies, releases from liability and holds City harmless from damages, abatement of rental, or otherwise, or any damage sustained by Wearing or any other person due to the Licensed Area, or part thereof or any appurtenances thereto becoming out of repair, or due to the happening of any accident, including, but not limited to, any damage caused by water, snow, windstorm, tornado and from any acts or omissions of Wearing. The foregoing to the contrary notwithstanding, in no event shall Wearing be required to indemnify City against Wearing resulting from affirmative acts or proven negligences solely on the part of City, and their respective its agents, contractors, or employees.
10. No Easement Created. City and Wearing intend that no easement be created by this license, notwithstanding that Wearing may incur expenses in connection with this license.
11. Notices. Any and all notices, demands, requests and responses thereto permitted or required to be given under this license shall be in writing, signed by or on behalf of the party giving such notice, and shall be delivered to the other party at the address of such other party set forth below:

If to City: CITY OF OXFORD, GEORGIA
 110 W. Clark Street
 Oxford, Georgia 30054
 Telephone: 770-786-7004
 Facsimile: 770-786-2211

If to Wearing: JEFFREY WEARING and JANICE D. WEARING
 905 Wesley Street
 Oxford, Georgia 30054
 Telephone: _____
 Telephone: _____

12. Miscellaneous. (a) This license constitutes the entire understanding of City and Wearing with respect to the subject matter hereof and may not be amended or modified except by a writing signed by the City and Wearing. (b) City shall not in any way or for any purpose be deemed or become a partner of Wearing in the conduct of Wearing's business or otherwise, nor a joint venturer or a member of a joint enterprise with Wearing. (c) Wearing shall not have the right to assign or sublet Wearing's rights under this license. (d) Time is of the essence of this license. (e) This license shall be construed in accordance with the laws of the State of Georgia and shall be binding upon and shall inure to the benefit of the parties hereto and their respective legal representatives. (f) The parties each represent that no real estate agent or broker has any interest in this license.

IN WITNESS WHEREOF, the undersigned parties have hereunto set their hands and affixed their seals as of the day and year first above written.

LICENSOR:

**CITY OF OXFORD, GEORGIA,
a municipal corporation of the State of Georgia**

By: _____
JERRY D. ROSEBERRY, MAYOR

Attest: _____
LAURAN WILLIS, CITY CLERK

LICENSEE:

JEFFREY WEARING

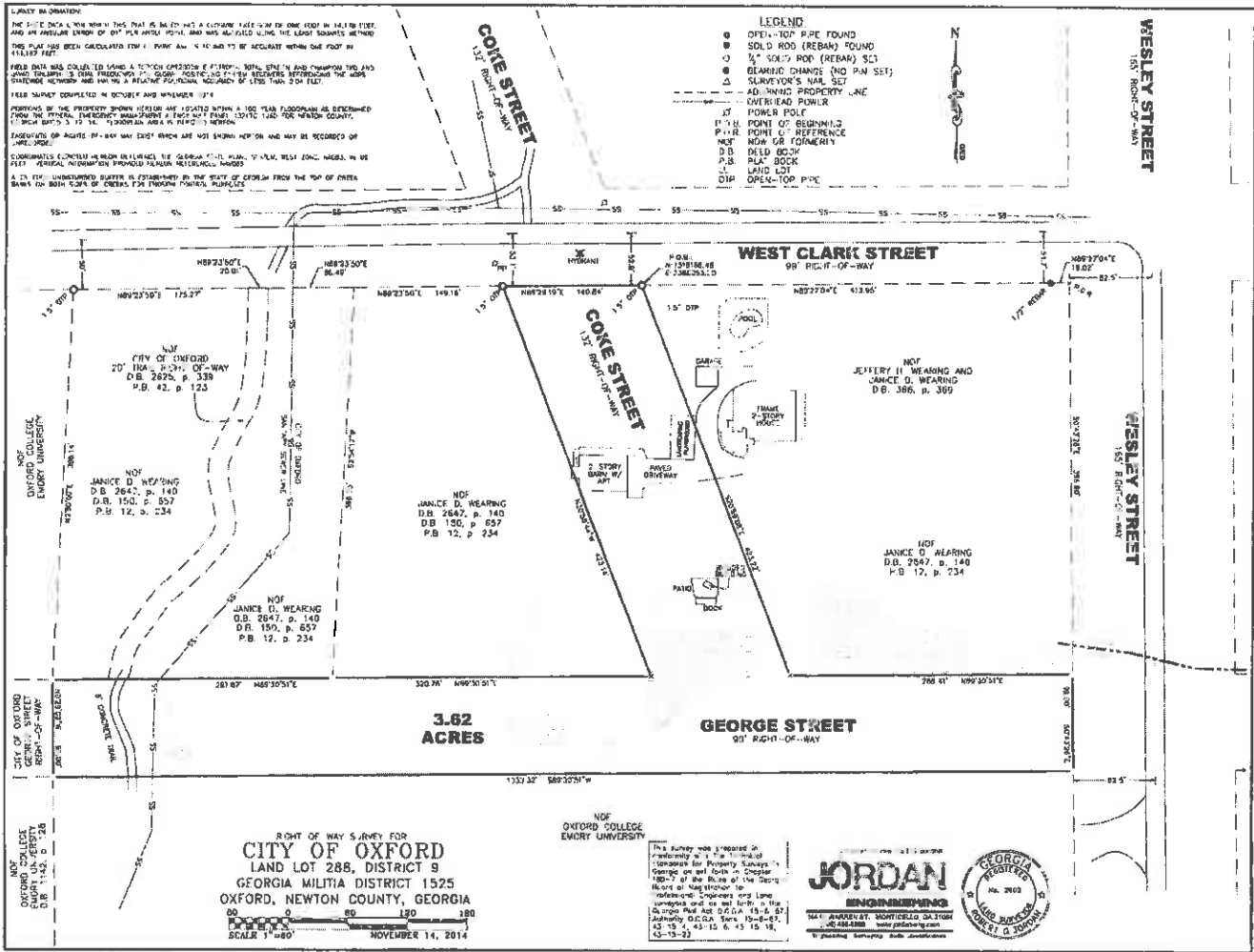
JANICE D. WEARING

STRICKLAND & STRICKLAND, LLP
ATTORNEYS AT LAW
P.O. BOX 70
COVINGTON, GEORGIA 30015-0070
TELEPHONE (770) 786-5460
FACSIMILE (770) 786-5499

EXHIBIT "A"

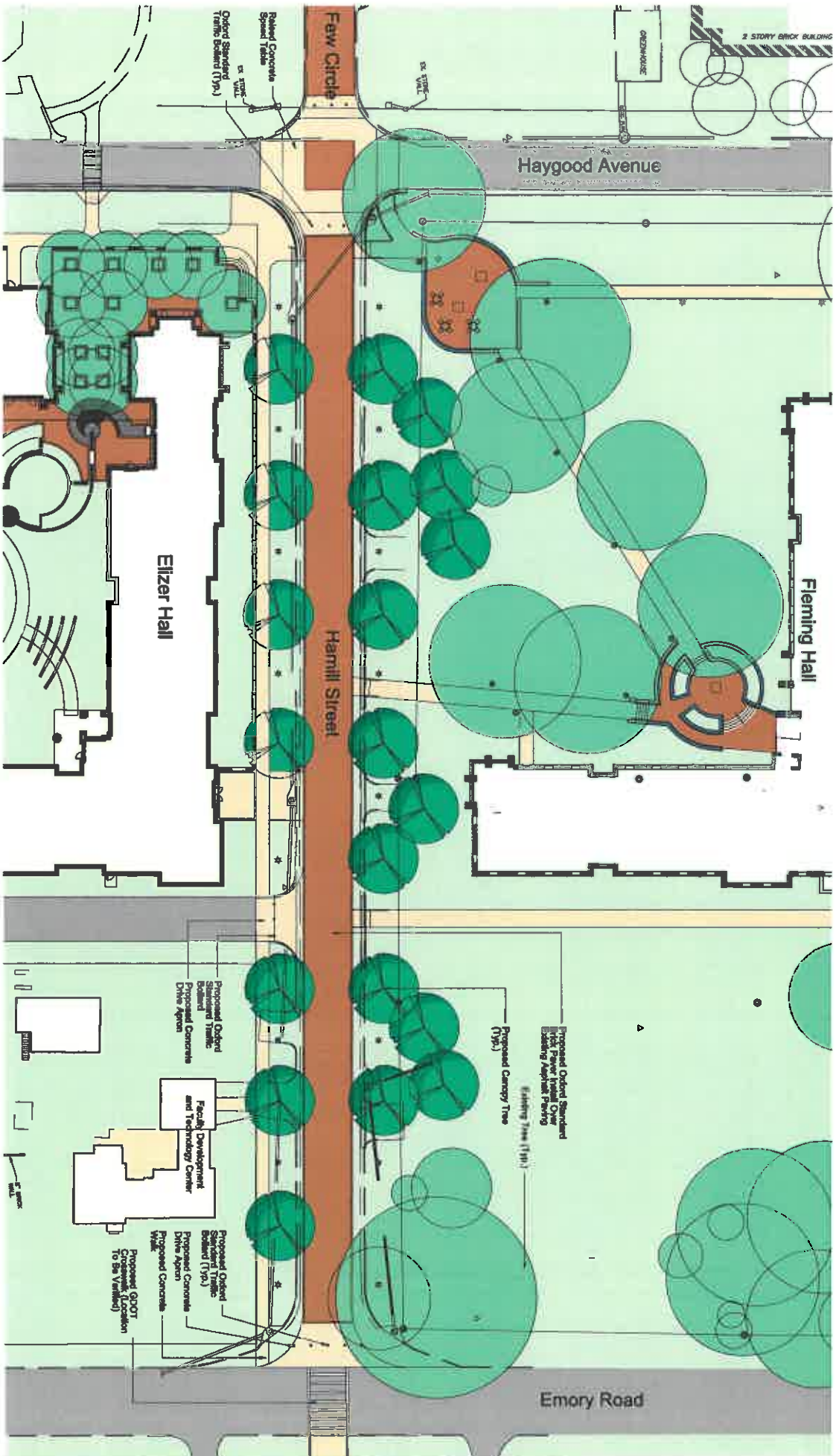
All that tract or parcel of land lying and being within the City of Oxford, Land Lot 288 of the 9th Land District of Newton County, Georgia, containing 3.62 acres, according to a plat of survey for the City of Oxford, made by Jordan Engineering, Robert O. Jordan, Georgia Registered Land Surveyor No. 2902, dated 11/14/2014, a reduced copy of the same plat by this reference thereto is incorporated herein for a more particular and accurate description of said property, as Exhibit "B".

Subject to all easements and restrictions of record.

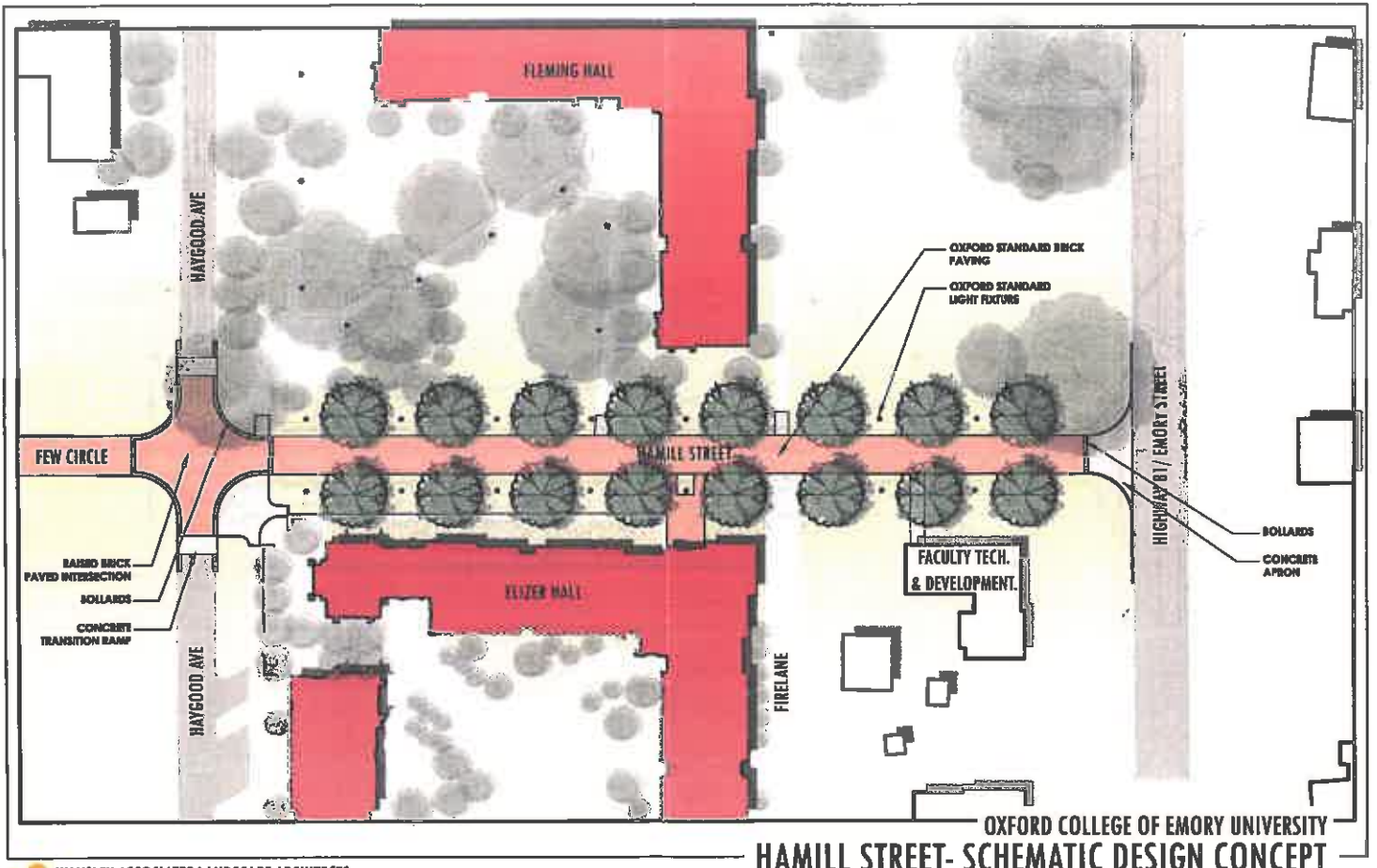


GEOT-F RW SURVEY RD DWG

Exhibit "B"

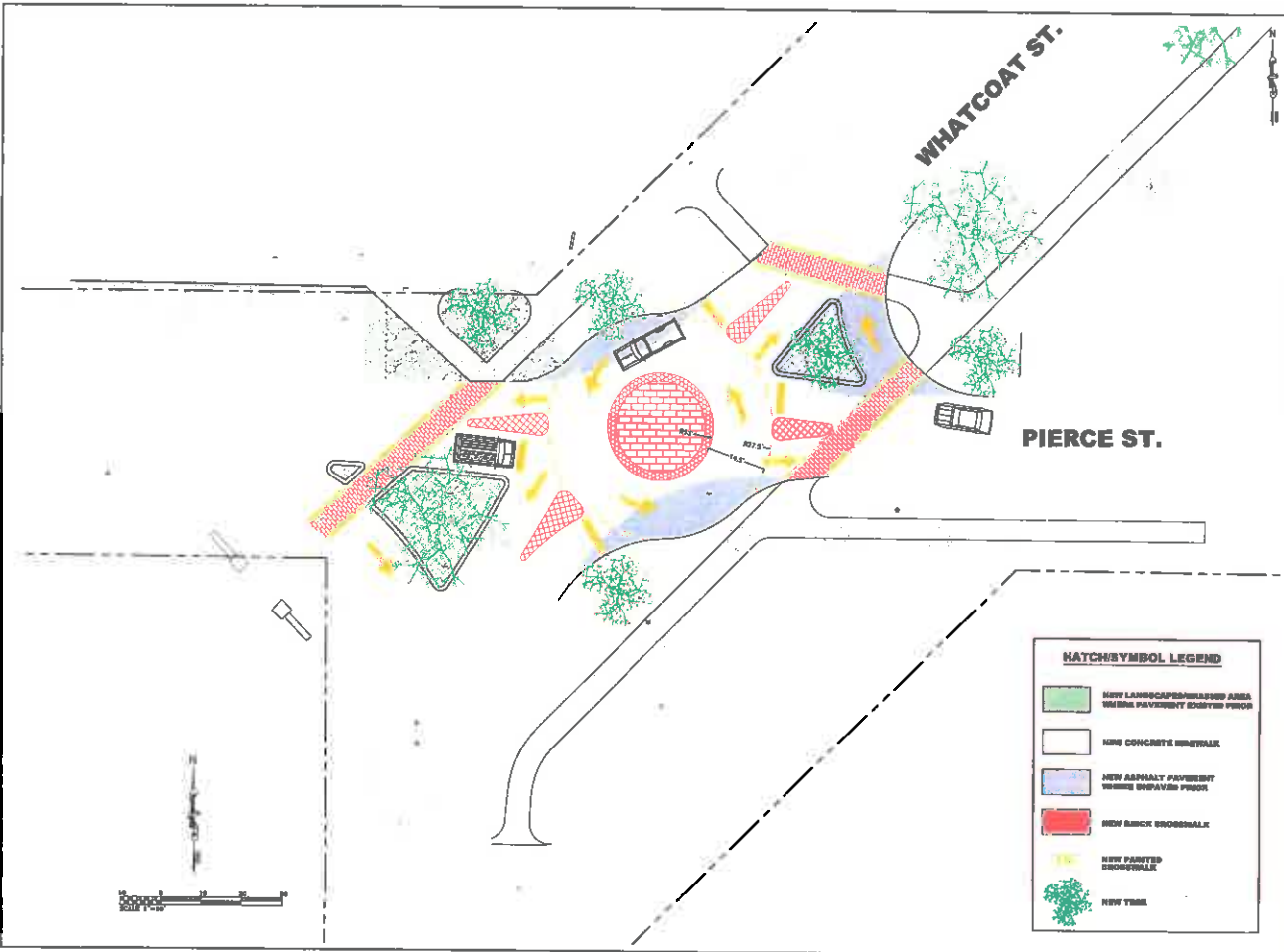


Oxford College
Hamhill Street Pedestrian Area
Schematic Plan



OXFORD COLLEGE OF EMORY UNIVERSITY
HAMILL STREET- SCHEMATIC DESIGN CONCEPT

W WANSLEY ASSOCIATES LANDSCAPE ARCHITECTS
 DATE: 04-17-2015 SCALE: N.T.S.



HATCH/SYMBOL LEGEND

	NEW LANDSCAPED/PAVED AREA WHERE PAVEMENT EXISTED PRIOR
	NEW CONCRETE SIDEWALK
	NEW ASPHALT PAVEMENT WHERE DRIVEWAY PRIOR
	NEW BRICK CROSSWALK
	NEW PAINTED CROSSWALK
	NEW TREE

JORDAN
 CONSULTANTS & ENGINEERS
 1000 WEST 10TH AVENUE
 SUITE 100
 DENVER, CO 80202
 TEL: 303.733.1100
 FAX: 303.733.1101
 WWW.JORDANCONSULTANTS.COM

WHATCOAT STREET GEOMETRY CONCEPT (CLOSEUP)

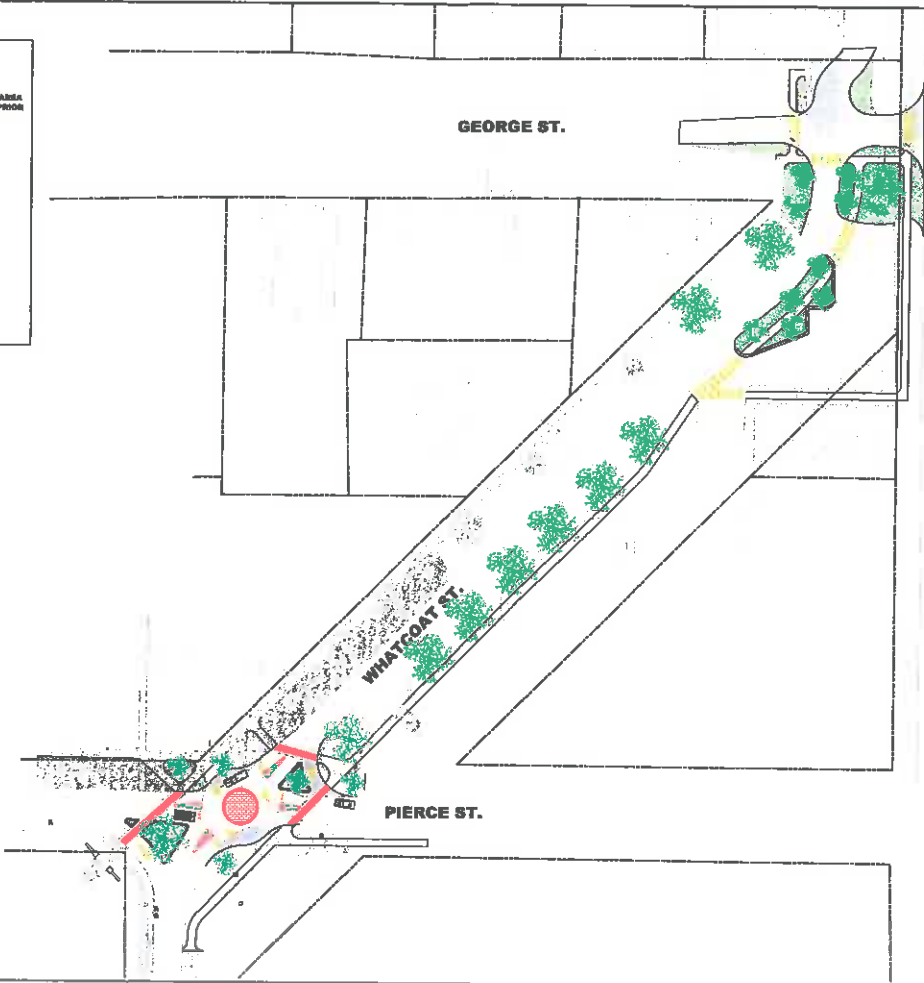
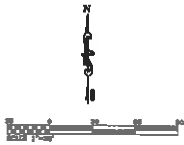
CM of Color
 NORTH COUNTY, COLORADO

DATE:	PROJECT:
BY:	NO.:
CHECKED:	DATE:
APPROVED:	SCALE:
DATE:	STATUS:

Sheet No. **T-2**

HATCH/SYMBOL LEGEND

- NEW LANDSCAPE/EDGED AREA WHERE PAVEMENT EXISTED PRIOR
- NEW CONCRETE SIDEWALK
- NEW ASPHALT PAVEMENT WHERE UNPAVED PRIOR
- NEW BRICK CROSSWALK
- NEW PAINTED CROSSWALK
- NEW TREE



WHATCOAT STREET
MINI TRAFFIC CIRCLE
GEOMETRY CONCEPT 2

City of Oxford
Newton County, Georgia

DATE	BY	REVISION



GEORGE ST.

N. EMORY ST.



**WHATCOAT STREET
GEOMETRY CONCEPT
(CLOSEUP)**

City of Oxford
Newton County, Georgia

DATE	BY	CHECKED	SCALE
11/11/11	JL	ML	AS SHOWN
PROJECT NO.	DATE	SCALE	
11-11-11	11/11/11		

Sheet No.
2.0



Budget FY 2016

City of Oxford

City Council work session - April 20, 2015

Outline

- ▶ Budget Calendar
- ▶ Proposed budget totals
- ▶ Trends
- ▶ Capital FY15
- ▶ Decisions to be made

Budget calendar for FY2016

- Friday, February 27, 2015 — Budget forms distributed to department heads
- Friday, March 13, 2015 — Department budget requests submitted to City Manager
- Monday, April 20, 2015 — Council work session on budget to review preliminary budget.
- Friday, April 24, 2015 — Combined advertisement appears in *Covington News* for presentation to council, public hearing, and adoption.
- Monday, April 27, 2015 — Called Council work session (if necessary).
- Monday, May 4, 2015 — Draft budget presented at regular city council meeting -7:00 PM. Meeting will include work session on budget (if necessary).
- Monday, May 18, 2015 — Work session and Public Hearing-6:00 PM (At least a week must intervene between the public hearing and budget adoption.) Remind Council about adopting the millage rate.
- Monday, June 1, 2015 — Adopt Budget-7:00 PM (Decision point if millage is to be raised.)

NEED TO SCHEDULE BUDGET COMMITTEE MEETINGS.

If Necessary

- Monday, June 22, 2015 — Receive Tax Digest from County Tax Commissioner.
Note: If council does not increase millage or adopts the rollback rate then have the advertisement of 5 Year History ready for publication.
- Friday, June 26, 2015 — 5 Year History Ad with notice of Public Hearing published.
- Monday, July 13, 2015 — Hold Public Hearing for council to adopt millage rate.**
- Monday, July 20, 2015 — Tear sheet and PT38 to Tax Commissioner.
- Monday, July 27, 2015 — Tax Commissioner delivers report to State.

Budget Totals

	FY2014	FY2015	FY2016
	Actual	Estimated	Recommend
General Fund			
Revenues	\$1,252,406	\$1,254,975	\$1,299,030
Expenditures	\$1,063,363	\$1,155,464	\$1,201,468
Balance	\$189,043	\$99,511	\$97,562
Water and Sewer Fund			
Revenues	\$771,951	\$754,445	\$723,000
Expenditures	\$638,857	\$749,591	\$714,420
Balance	\$133,094	\$4,854	\$8,580
Electric Fund			
Revenues	\$2,416,340	\$2,566,050	\$2,418,546
Expenditures	\$2,369,630	\$2,465,775	\$2,414,022
Balance	\$46,740	-\$17,803	\$4,524
Sanitation Fund			
Revenues	\$143,884	\$147,112	\$147,665
Expenditures	\$119,241	\$124,807	\$145,700
Balance	\$24,643	\$22,305	\$1,965

Budget - grand totals

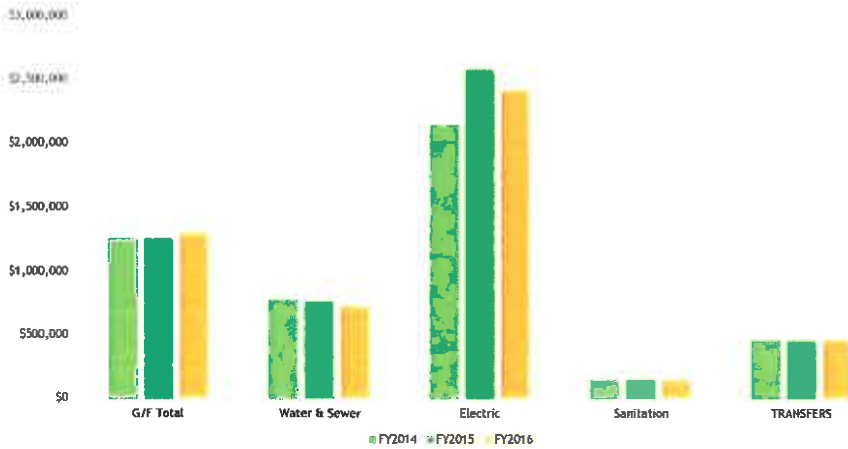
	FY2014	FY2015	FY2016
	Actual	Estimated	Recommend
ALL FUNDS TOTAL			
Revenues	\$4,584,611	\$4,722,583	\$4,588,241
Expenditures	\$4,191,091	\$4,495,637	\$4,475,610
Balance	\$393,520	\$226,946	\$112,631
interfund transfers	\$450,000	\$450,000	\$460,000
Revenues w/o transfers	\$4,134,611	\$4,272,583	\$4,128,241

Revenue Trends

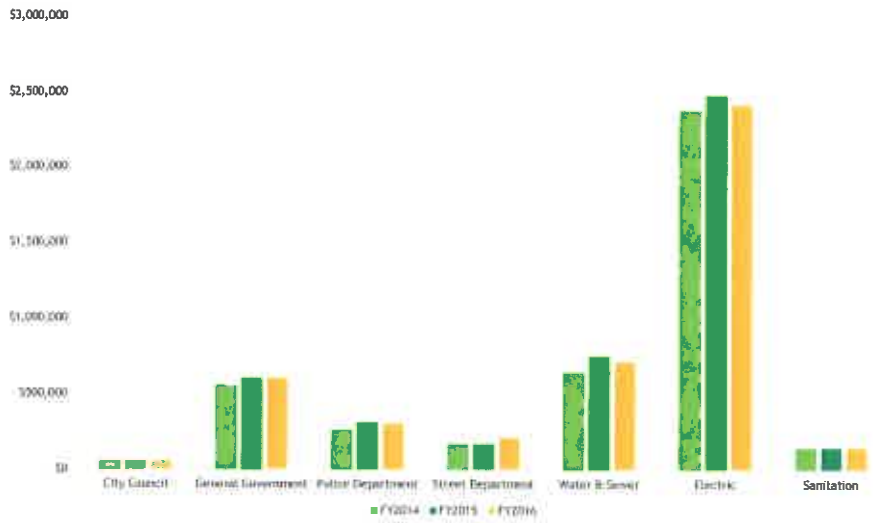
G/F REVENUE TRENDS



Revenue Trends



Departments Totals



FY15 Capital Projects Fund

PROJECT DESCRIPTION	FY 2015 (City Funds)	FY 2015 Spent	FY 2015 Balance	NOTES
Bike/Pedestrian Pathways/Trails	10,000	945	9,055	State Grant was not approved.
Cemetery Mapping	7,000	0	7,000	
City Archives Preservation/Presentation	10,000	0	10,000	Emory University will not charge for Archive and digitization services
City Boundary Survey/Markers	8,000	6,995	1,005	Project COMPLETED in FY15.
City Entrance Signs	12,000	3,040	8,960	Project should be completed in FY15.
City Master Plan Creation & Implementation	100,000	36,480	63,520	
City Park Land Acquisition	150,000	93,248	56,752	
Electric System Improvements	120,000	108,322	11,678	
Maintenance Facility Generator	20,000	5,609	14,391	Project COMPLETED in FY15.
Maintenance Facility Lights	3,000	3,700	-700	Project COMPLETED in FY15.
SUBTOTAL	\$440,000	\$255,299	\$184,701	

FY15 Capital Projects Fund

PROJECT DESCRIPTION	FY 2015 (City Funds)	FY 2015 Spent	FY 2015 Balance	NOTES
Moore Street Sidewalk	50,000	1,000	49,000	
North Emory Street Sidewalk	100,000	2,455	97,545	
Pedestrian Bridge/Sidewalk	60,000	0	60,000	
Police Department Equipment *	40,000	35,695	4,305	Project COMPLETED in FY15
Police Department Vehicle *	35,000	32,072	2,928	Project COMPLETED in FY15.
Seasonal Banners/Wreaths	12,000	11,944	56	Project COMPLETED in FY15.
Software Upgrades Clerk's Office	15,000	7,954	7,046	
Storm Drainage - George St Park	5,000	3,190	1,810	Prepared plans to replace and improve 185' of storm drain.
Street Repairs and Traffic Control (LMIG)	50,000	138,847	-88,847	Project COMPLETED in FY15.
Utilities Department Vehicles & Equipment	50,000	20,752	29,248	Project COMPLETED in FY15.
Sewer System Improvements *	200,000	0	200,000	
SUBTOTAL	\$617,000	\$253,909	\$363,091	
TOTAL	\$1,057,000	\$509,208	\$547,792	

Decisions to be made

- ▶ Convert a Part time (temporary help service) position to a full time position. It would cost about \$8,500 net to convert one of the positions we use from the temporary help service to full time. The biggest expense is health insurance. The biggest advantage is that we won't have to continue to retrain the people assigned from the temporary help service. Our second position works 3 or 4 days per week so the temporary help service may be the best for this position. We will work with the Budget Committee to determine a salary grade.
- ▶ Pocket Parks - It would cost about a total of \$30,000 to equip four Pocket Parks for smaller children. The parks would have two pieces of play equipment each and be located: at city hall, at Whatcoat Street, at the corner of Dowman and Bonnell, and on Longstreet Circle. If funded, we would consult with the Tree, Parks, and Recreation Commission along with the neighborhoods involved.

- ▶ Wi-Fi and fiber optical cable - We would establish a new enterprise fund to provide internet service to our residents. As a side benefit, fiber optic cable could also be used to read our meters and to provide phone service. After checking with several cities, we have received mixed recommendations. A rough estimate is that it would cost between \$800,000 and \$1,000,000 to install. It has worked well in some cities (Elberton) where there is no cable TV or internet competition. It has not worked well in other cities (Washington) where there was competition and the city discontinued the service at a loss. This needs more study.
- ▶ Meter Reading - The City of Covington reads its gas meters in Oxford with a drive-by radio read system. Covington is working on a cost estimate to read our water and electric meters at the same time and email us the readings.
- ▶ Community Development Coordinator - This would be a new full time position for a broad range of duties related to commercial and residential development. We will work with the budget committee on the job description and pay grade.
- ▶ George Street trail extension - The state trails grant was not approved. We could fund this portion of the trail from the FY16 capital budget.

- ▶ City right-of-way survey - We have talked about the advantages to the city of a full survey of all of the city right-of-way in the older part of the city. Many of our roads are not in the center of the right-of-way (some never were; and some have wandered in the last 175 years) and it causes repeated confusion.
- ▶ Whatcoat Street revitalization - We have reviewed two plans for Whatcoat Street. After we select one, we would include it in the FY16 budget.
- ▶ Emory Street pedestrian crossing - We have been talking to GDOT about a pedestrian crossing on Emory Street as a traffic calming device and a way for students to access the farm and the residents on the east side of Emory to access the rest of the city. If approved, GDOT may fund the whole project or we may need to contribute some.
- ▶ Victoria Station Lift Station - We have been working with Robert Jordan and we may be able to avoid any major repairs by making some operational adjustments.
- ▶ Software in the Clerk's Office - We may need to change vendors, and we may not. We should know before the budget is adopted.
- ▶ Raises - We have not included any raises in the proposed budget. We will discuss this with the budget committee.



Date: March 2, 2015

To: All ECG Members
From: John M. Giles, President/CEO
Re: IPC Amendment No. 1

ECG Members,

This correspondence is to request the necessary action on your part for approving the attached Amendment No. 1 to the Intergovernmental Participant Contract (IPC) respecting Participation in the Distribution Engineering (DE), Energy Services (ES) & Analytical (AN) ECG provided services.

This IPC Amendment No. 1 provides ECG Members the necessary language for making the contractual changes desired related to DE, ES & AN Services. Section 403 of the IPC allows for these type amendments be made with written approval of 75% of the ECG Members that are affected.

IPC Amendment No. 1 provides for the following contractual changes:

- 1) As a deliverable service, moves ES out of AN into DE
- 2) Combine DE+ES to form Engineering & Energy Services which will be allocated to ECG Members on the basis of a historical rolling 5-year calendar usage of actual hours the services have been provided
- 3) AN to be cost allocated to ECG Members on the basis of a historical rolling 5-year calendar usage of actual hours the services have been provided

To facilitate your approval of the IPC Amendment No. 1, I have enclosed the following documents for your review and/or use:

- 1) Amendment No. 1 contractual language for the Intergovernmental Participant Contract (including modified Exhibits A-2 and A-4)
- 2) Draft Resolution for Approval of IPC Amendment No. 1
- 3) Calculation of Weighted Votes for Members of AN & DE

I would like to request each ECG Member approve this IPC Amendment No. 1 language during the month of March, 2015. This will allow ECG staff to begin preparing the necessary Fiscal Year 2016 (FY16) Budget documents for the ECG Board to approve the FY16 Preliminary Budget in April.

Please contact me with any questions as necessary:

Office: 770-563-1234
Cell: 770-316-2827
jgiles@ecoga.org

**AMENDMENT NO. 1 TO
INTERGOVERNMENTAL
PARTICIPANT CONTRACT**

This Amendment No. 1 to Intergovernmental Participant Contract (the "Amendment"), dated as of [June 30], 2015 (the "Effective Date"), by and among each of the 52 political subdivisions of the State of Georgia or other governmental bodies formed under the laws of the State of Georgia (each a "Participant," and collectively, the "Participants"), which are "Participants" of Electric Cities of Georgia, Inc. ("ECG") pursuant to ECG's Bylaws (capitalized terms used herein but not defined shall have the meaning set forth in that certain Intergovernmental Participant Contract (the "Contract"), dated as of February 1, 2013, among the Participants);

WHEREAS, the Participants desire that certain amendments be made to the Contract respecting Distribution Engineering (DE) and Analytical (AN) Services, including moving Energy Services (ES) as a deliverable from the AN Service to the DE Service and modifying the methodology by which the share of DE and AN Annual Costs are allocated among the DE and AN Participants, respectively; and

WHEREAS, the Contract, pursuant to Section 403 thereof, may be amended with the written approval of 75% of the Participants that would be affected by such amendment ("Affected Participants") using the weighted vote methodology set forth in such section;

NOW, THEREFORE, for and in consideration of the mutual benefits to be derived by the DE and AN Participants, the DE and AN Participants do hereby agree as follows:

1. DE Allocator Amendment. Exhibit A-2 is amended by deleting all paragraphs of the Exhibit after the heading "Detailed Description of Methodology for Allocation" and inserting in lieu thereof the paragraphs set forth under such heading in Revised Exhibit A-2 attached hereto (such amendment, the "DE Allocator Amendment").

2. AN Allocator Amendment. Exhibit A-4 is amended by deleting all paragraphs of the Exhibit beginning with, and including, the first occurrence of the word "Additionally" therein and inserting in lieu thereof the paragraphs set forth under, and including, the heading "Detailed Description of Methodology for Allocation" in Revised Exhibit A-4 attached hereto (such amendment, the "AN Allocator Amendment").

3. ES AN Amendment. Exhibit A-4 is amended by deleting all references to Energy Services, making corresponding changes and deleting the following language in its entirety (such amendments, collectively, the "ES AN Amendment"):

"Activities designed to provide a broad range of technical services to support the needs and concerns of the retail customers, including key accounts, small commercial and residential customers, and AN Participant owned facilities. Examples of the deliverables include energy audits, infrared scanning and energy efficiency programs."

**Revised
Exhibit A-2**

Engineering and Energy Services (EES)

The Engineering and Energy Services (EES) Service includes providing engineering and design support to promote a predictable, efficient and economical delivery of electric service at the retail level and activities designed to provide a broad range of technical services to support the needs and concerns of the retail customers, including key accounts, small commercial and residential customers, and EES Participant owned facilities.

The Annual Costs for the EES Service ("EES Annual Costs") shall be allocated to each Participant confirming its agreement to receive such EES Service for a Fiscal Year (together, the "EES Participants") pursuant to the methodology set forth below. Over and under recoveries related to such Service shall be allocated on the same basis with no true up for the EES Participants average hours utilized during the applicable Fiscal Year.

Detailed Description of Methodology for Allocation

EES Annual Costs shall be allocated to each EES Participants based upon the percentage of each such EES Participant's rolling average hours of EES Service used during the immediately prior five calendar-year period divided by the total of all such average hours used by all EES Participants during such period; subject to the following allocation adjustments described below (the "Standard EES Allocation"):

Maximum Calculation

For each EES Participant with 0 – 500* retail electric customers, the allocation of EES Annual Costs to each such Participant shall not exceed 0.5 percent* of the aggregate EES Annual Costs.

For each EES Participant with greater than 500* but less than or equal to 1,020* retail electric customers, the allocation of EES Annual Costs to each such Participant shall not exceed 1 percent* of the aggregate EES Annual Costs.

For each EES Participant with greater than 1,020* retail electric customers, the allocation of EES Annual Costs shall be increased pro rata to account for the recovery of any EES Annual Costs not recovered due to the application of the adjustments provided for above.

* The ECG Board may adjust this annually as part of the Annual Budget process.

Calculation of Average Hours-Initial Year

EES Annual Costs during Fiscal Year 2016 shall be allocated to each EES Participant with the methodology variations set forth below to be calculated by ECG.

- a. Determine Participants actual DE hours used during calendar years 2010-2014.
- b. Replace the single highest annual DE actual hour figure with the average of the remaining years that are not equal to zero.
- c. Determine Participants actual ES hours used during calendar years 2010-2014 (excluding any hours related to the American Recovery and Reinvestment Act renewable and residential projects as applicable).
- d. Sum the DE and ES hours per year for each EES Participant and calculate Initial 5-year average

Fiscal Year 2016 Cost Allocation

For all EES Participants, the Fiscal Year 2016 Annual Cost (both Budget & Actual) shall be reduced or increased by 50% of the calculated increase/decrease of Annual Costs developed from the Standard EES Allocation compared to the Fiscal Year 2015 actual determined Annual Cost of DE plus an estimated 5-year historical average actual Annual Costs allocable to ES as calculated by ECG; provided that, to the extent that Fiscal Year 2016 Annual Cost exceeds actual Fiscal Year 2015 Annual Cost, such excess EES Annual Costs shall be allocated in accordance with the Standard EES Allocation applicable in all Fiscal Years.

Additional Components

ECG may add additional components to the EES Service from time to time.

4. ES DE Amendment. Exhibit A-2 is amended by adding references to ES as a DE Service deliverable provided for in such exhibit, making corresponding changes and adding the following language to the end of the first sentence thereof (such amendments, collectively, the "ES DE Amendment"):

"and activities designed to provide a broad range of technical services to support the needs and concerns of the retail customers, including key accounts, small commercial and residential customers, and DE Participant owned facilities. Examples of the deliverables include energy audits, infrared scanning and energy efficiency programs."

5. Independence of Amendment Decisions. The Participants desire that the AN Allocator Amendment be voted on independently of other amendments provided for herein, but that neither the DE Allocator Amendment, the ES AN Amendment nor the ES DE Amendment shall take effect unless all three such amendments are approved and become effective.

6. Voting Procedures to Evidence Approval of Amendments. In order to properly administer the approval voting process provided for in Section 403 of the Contract, there shall be a signature page hereto for each AN and DE Participant and each such page shall list each such Participant's applicable weighted vote as an AN Participant, DE Participant or both and provide a method for each such Participant to indicate (a) whether or not the AN Allocator Amendment is approved, and (b) collectively, whether or not the DE Allocator Amendment, the ES AN Amendment and the ES DE Amendment are approved. On or about [June 1], 2015, ECG, with advice of counsel, shall determine if all or any of the amendments provided for herein have received sufficient indications of approval by the AN Participants or DE Participants, as applicable. Upon approval of any or all such amendments, ECG shall finalize Revised Exhibit A-2, Revised Exhibit A-4 or both in accordance herewith and provide copies thereof to Participants along with a summary of the outcome of the voting process described herein. Assuming that the Amendment is approved by a sufficient aggregate weighted vote of the Affected Participants as determined by ECG, the Amendment shall take effect as of July 1, 2015.

7. The Contract Remains in Full Force and Effect. Except as specifically set forth in this Amendment, the terms and provisions of the Contract, as previously amended, and the Contract as a whole, remain in full force and effect.

8. Counterparts. This Amendment may be executed in multiple counterparts, and any one of such counterparts shall be considered an original hereof.

IN WITNESS WHEREOF, each AN and DE Participant executing this Amendment has caused this Amendment to be executed in its corporate name by its duly authorized officers and its corporate seal to be hereunto impressed and attested, and delivery hereof by such Participants to each other, through their instrumentality ECG, is hereby acknowledged, all as of the day and year first above written.

[Signature Pages Begin on Next Page]

PARTICIPANT: _____

See attached Weighted Voting Percentages by Participant

Check the Blank Below to Approve the Indicated Amendment

_____	AN Allocator Amendment
_____	Collectively, the DE Allocator Amendment, the ES AN Amendment and the ES DE Amendment

Legal name:

By: _____

Print Name: _____

Print Title: _____

Date: _____

Attest: _____

Print Name: _____

Print Title: _____

(SEAL)

**Revised
Exhibit A-4**

**Analytical
(AN)**

The Analytical (“AN”) Service is an umbrella Service, including components formerly operated under the Services Contracts as Pricing and Sales Support and Major Accounts. Such services are now part of the AN Service offering and are described as follows:

- Activities designed to support and maintain the financial viability of Participant utility systems, including cost of service studies, retail rate design, assessment of power costs adjustments, analysis of inter-participant pricing transactions, comparative rate analysis, benchmarking and associated analysis and research.
- Activities designed to attract new major accounts and to improve relationships with existing major accounts, including customer choice proposals and key accounts programs.

Detailed Description of Methodology for Allocation

The Annual Costs for the AN Service (“AN Annual Costs”) shall be allocated to each Participant confirming its agreement to receive such AN Service for a Fiscal Year (together, the “AN Participants”) pursuant to the methodology set forth below. Over and under recoveries related to such AN Service shall be allocated on the same basis with no true up for the AN Participants average hours utilized during the applicable Fiscal Year.

AN Annual Costs shall be allocated to each AN Participant based upon the percentage of each such AN Participant’s rolling average hours of AN Service used during the immediately prior five calendar-year period divided by the total of all such average hours used by all AN Participants during such period. [The initial five-year average for calendar years 2010 through 2014 shall exclude hours related to AN Services allocable to Energy Services.]

ECG may add additional components to the AN Service from time to time.

**Weighted Voting Percentages
For Amendment No. 1 to IPC**

City	AN Weighted Vote	DE Weighted Vote
Acworth	1.961	2.133
Adel	2.590	1.917
Albany	1.739	-
Barnesville	1.296	1.754
Blakely	2.035	1.665
Brinson	1.089	-
Buford	1.887	2.296
Cairo	1.887	2.224
Calhoun	2.109	-
Camilla	1.887	1.950
Cartersville	3.107	-
Chickamauga	-	-
College Park	1.629	-
Commerce	2.331	1.688
Covington	3.218	-
Crisp County Power	1.444	-
Dalton	-	-
Doerun	1.444	1.497
Douglas	3.218	2.657
East Point	3.588	3.991
Elberton	-	-
Ellaville	1.444	1.438
Fairburn	2.479	1.715
Fitzgerald	1.739	2.380
Forsyth	1.444	1.863
Fort Valley	1.739	2.260
Grantville	1.666	1.471
Griffin	2.627	3.715
Hampton	1.370	1.418
Hogansville	2.109	1.531
Jackson	1.074	1.588
LaFayette	1.739	2.133
LaGrange	2.109	-
Lawrenceville	-	3.130
Mansfield	1.074	-
Marietta	-	-
Monroe	3.034	2.267
Monticello	2.109	1.391
Moultrie	1.739	-
Newnan	1.222	-
Norcross	2.479	1.941
Oxford	1.237	1.445
Palmetto	1.887	1.535
Quitman	1.444	1.785
Sandersville	3.403	1.758
Sylvania	1.296	2.044
Sylvester	2.109	2.152
Thomaston	1.887	1.854
Thomasville	3.403	-
Washington	2.109	1.795
West Point	2.331	1.616
Whigham	1.237	-
Totals	93.998	69.997
75% requirement	70.499	52.498

A RESOLUTION OF _____

APPROVING AMENDMENT NO. 1 TO THE INTERGOVERNMENTAL PARTICIPANT CONTRACT AMONG ALL PARTICIPANTS RESPECTING PARTICIPATION IN ELECTRIC CITIES OF GEORGIA, INC.; AND FOR OTHER PURPOSES

WHEREAS, all 52 political subdivisions or other governmental bodies owning or operating electric distribution systems in the State of Georgia (the "Participants"), including _____ (the "Participant"), caused to be formed Electric Cities of Georgia, Inc. ("ECG"), as successor to GMA's Electric Section, on September 2, 1992, in order to facilitate increased joint action among the Participants; and

WHEREAS, ECG is a Georgia nonprofit corporation under the Georgia Nonprofit Code, an instrumentality of the Participants under Section 115 of the Internal Revenue Code, and operates on a nonprofit basis on behalf of each of the Participants, having no purpose other than to benefit the Participants directly or through economies of scale, and all of its Annual Costs and benefits are shared and allocated among the Participants; and

WHEREAS, the 52 Participants have entered into an Intergovernmental Participant Contract, dated as of February 1, 2013 (the "Contract"), setting forth the terms of certain services to be provided by ECG on each of their behalf (the "Services"); and

WHEREAS, the Participants desire that certain amendments be made to the Contract respecting Distribution Engineering (DE) and Analytical (AN) Services, and the Contract, pursuant to Section 403 thereof, may be amended with the written approval of 75% of the Participants that would be affected by such amendment ("Affected Participants") using the weighted vote methodology set forth in such section;

NOW, THEREFORE, be it resolved by the governing body of the Participant in a meeting duly assembled, and it is hereby resolved by authority thereof, as follows:

Section 1. The Participant hereby (1) approves each of the amendments provided for by that certain draft Amendment No. 1 to the Contract among the Participants in substantially the form attached hereto as Exhibit A (the "Amendment") and (2) approves and authorizes the execution and delivery of the Amendment. Such Amendment shall be executed by _____ (the "Authorized Official"), attested by the appropriate officer of the Participant, and shall have the Participant's seal affixed thereto, and shall be delivered to ECG on behalf of the other Participants. Execution of the Amendment as authorized herein shall be conclusive evidence of the Participant's approval thereof.

Section 2. The Participant hereby authorizes the Authorized Official and _____, or either of them, to take any further actions and execute and deliver any other documents necessary to carry out the purpose of this Resolution.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

RESOLVED this ____ day of _____, 2015.

[LEGAL NAME]

[SEAL]

Attest:

Its:

By: _____
Its: _____

CLERK/SECRETARY'S CERTIFICATE

I, the undersigned Clerk/Secretary of the _____ (the "Participant"), DO
HEREBY CERTIFY that the foregoing pages constitute a true and correct copy of a Resolution adopted by the
Participant at an open public meeting duly and lawfully assembled in accordance with Official Code of Georgia
Annotated Section 50-14-1, at which a quorum was present and acting throughout. The original of the Resolution has
been duly recorded in the minute book of the Participant, which is in my custody and control.

WITNESS MY HAND this ____ day of _____, 2015.

(SEAL)

[LEGAL NAME]

Its: Clerk/Secretary